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Strumento di autovalutazione ICT per le competenze sociali (culturali)

Guida per l'utente

p-consulting.gr

Settembre 2022



BEING A FEMALE ENTREPRENEUR: Project No. 2020-1-ES01-KA204-081956

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Titolo

Guida all'uso dello strumento di autovalutazione dell'imprenditoria femminile per la diagnosi delle abilità e delle competenze sociali nel settore delle industrie culturali e creative.

Introduzione

Benvenuti/e nella guida all'uso dello strumento di autovalutazione dell'imprenditoria femminile!

Lo strumento di autovalutazione è stato concepito per consentirvi di autovalutare le vostre capacità e competenze nel settore delle industrie culturali e creative, in modo da diventare più consapevoli delle vostre capacità e, quindi, più critici e competenti nella vostra carriera lavorativa.

Inoltre, vi aiuterà a sviluppare la struttura mentale di base per analizzare criticamente e identificare i vostri punti di forza e di debolezza e, quindi, essere più pronti a iniziare nuovi percorsi di formazione e di apprendimento permanente.

Il tempo stimato per completare lo strumento di autovalutazione è di circa 10 minuti.

Tutte le informazioni fornite nello strumento sono registrate in forma anonima e saranno utilizzate esclusivamente dal team di lavoro del progetto FEMALE ENTREPRENEUR. Non venderemo, scambieremo o trasferiremo le informazioni personali di un individuo a terze parti o entità. La partnership di ENTREPRENEUR FEMMINILE si impegna a proteggere i vostri dati personali e a rispettare la vostra privacy. Raccoglie e tratta ulteriormente i dati personali ai sensi del Regolamento (UE) 2018/1725 del Parlamento Europeo e del Consiglio del 23 ottobre 2018 relativo alla protezione delle persone fisiche con riguardo al trattamento dei dati personali. [REGULATION \(EU\) 2018/1725 OF THE EUROPEAN PARLIAMENT AND OF THE COUNCIL.](#)

Di seguito vengono presentate le istruzioni e le linee guida di base, in modo da rendere il vostro percorso all'interno dello strumento di autovalutazione il più semplice e piacevole possibile!

Il team di Female Entrepreneur.





Linee Guida

[1] Step 1 di 8

Siete entrati/e con successo nella "home" digitale dello strumento di autovalutazione e vi vengono fornite alcune utili informazioni introduttive. Per procedere alle fasi successive, **bisogna compilare i campi contrassegnati come OBBLIGATORI**.

HOME ABOUT YOUR ENTREPRENEURIAL COMPETENCES TEST YOUR SKILL LEVEL ENJOY COURSE NEWS OUR PARTNERS CONTACT US

SELF-ASSESSMENT TOOL

Self-Assessment Tool for diagnosis of social skills and competences in the CCIS Sector.

The Self-Assessment Tool has been designed to enable you to self-evaluate your social skills and competences in the Cultural and Creative Industries sector, so as to become more conscious of your own capabilities and, therefore, become critical and competent in your business career. It will also help you to develop the basic mental frame to analyse critically and identify your own strengths and weaknesses and, therefore, be more ready to start new paths of formation and lifelong learning.

The activated time necessary to complete the Self-Assessment Tool is about 10 minutes. Any information provided to the website is recorded automatically and will be used only by the FEMALE ENTREPRENEUR project partners. We will not ask you to transfer or disclose your personal information to any third party or entity. FEMALE PARTNERSHIP is committed to protect your personal data and to respect your privacy. The collection and further processing of personal data pursuant to Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 October 2016 on the protection of natural persons with regard to the processing of personal data, REGULATION (EU) 2016/679 OF THE EUROPEAN PARLIAMENT AND OF THE COUNCIL.

Full name **Required**

Age **Required**

Country **Required**

Your email **Required**

[1.1] Il pulsante "successivo"

Dopo aver compilato i dati contrassegnati come obbligatori, la **freccia magenta** indica il pulsante "next" (successivo) su cui cliccare per passare alla fase successiva.





Step 1 of 8

12%

Self-Assessment Tool for diagnosis of social skills and competences in the CCI's Sector.

The Self-Assessment Tool has been designed to enable you to self-evaluate your social skills and competences in the Cultural and Creative Industries sector, so as to become more conscious of your own capacities and, therefore, be more critical and competent in your business career.

It will also help you to develop the basic mind frame to analyze critically and identify your own strengths and weaknesses and, therefore, be more ready to start new paths of formation and lifelong learning.

The estimated time necessary to complete the Self-Assessment Tool is about 15 minutes. Any information provided in the tool is recorded anonymously and will be used solely by the FEMALE ENTREPRENEUR project working team. We will not sell, trade, or transfer an individual's personal information to any third party or entity. FEMALE partnership is committed to protect your personal data and to respect your privacy. They collect and further processes personal data pursuant to Regulation (EU) 2016/1725 of the European Parliament and of the Council of 23 October 2016 on the protection of natural persons with regard to the processing of personal data, REGULATION (EU) 2016/1725 OF THE EUROPEAN PARLIAMENT AND OF THE COUNCIL.

Full name *(Required)*

Age *(Required)*

Country *(Required)*

Your email *(Required)*



Next

[2] Step 2 di 8

Siete ora nella fase 2 di 8 e le **frecche magenta** indicano la vostra scelta di reazione alle affermazioni presentate per l'area di competenza "Adattabilità" (fortemente in disaccordo, in disaccordo, neutro, d'accordo, fortemente d'accordo). Vi ricordiamo gentilmente che dovete scegliere la reazione alle affermazioni dell'area di competenza contrassegnata come **[OBBLIGATORIA]**.

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SELF-ASSESSMENT TOOL

Step 2 di 8

Adaptability *(Required)*

	Strongly disagree	Disagree	Neutral	Agree	Strongly agree
I can easily adapt to changing environments and I am able to adapt well to changing market demands	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
I am able to switch to alternative approaches to times of transformation	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
I can deal with unexpected situations if I am able to work with different kinds of people and groups	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
I am skilled at change	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
I am open to trying new things	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Previous Next

[2.1] I pulsanti "Precedente" e "Successivo"

Una volta scelte le reazioni in questa fase, le **frecche magenta** indicano il pulsante "precedente" (se si desidera tornare indietro) e il pulsante "successivo" per proseguire con la vostra autovalutazione. Fare clic su uno dei due pulsanti.





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Step 2 of 8

25%

Adaptability (Required)

	Strongly disagree	Disagree	Neutral	Agree	Strongly agree
I can easily adapt to changing environments and I am able to adapt well to changing market demands	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
I am able to switch to alternative approaches in times of transformation	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
I can deal with unexpected situations / I am able to work with different kinds of people and groups	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
I am afraid of change	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
I am open to trying new things	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

◀ Previous **Next** ▶

[3] Step 3 di 8.

Siete ora nella fase 3 di 8 e le **frecche magenta** indicano la vostra scelta di reazione alle affermazioni presentate per l'area di competenza "Comunicazione" (fortemente in disaccordo, in disaccordo, neutro, d'accordo, fortemente d'accordo). Vi ricordiamo gentilmente che dovete scegliere la reazione alle affermazioni dell'area di competenza contrassegnata come **[OBBLIGATORIA]**.

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Step 3 of 8

57%

Communication (Required)

	Strongly disagree	Disagree	Neutral	Agree	Strongly agree
I am able to effectively transmit the content of an idea to other people and I can clearly & effectively transmit express my ideas and opinions	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
I know how to negotiate with others about a certain issue	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
I am capable of building networks and establishing contacts with key actors in my area of business	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
I am an active listener	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
I check if others have understood the message I communicate	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
I know how to communicate diplomatically to those I disagree with	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
When disagreement arises, I am able to investigate the reasons behind it and able to cope with it	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
I am aware of my non-verbal communication (i.e. body language)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
I can present and pitch my ideas to others	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

[3.1] I pulsanti "Precedente" e "Successivo"



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Una volta scelte le reazioni in questa fase, le **freccie magenta** indicano il pulsante "precedente" (se si desidera tornare indietro) e il pulsante "successivo" per proseguire con la vostra autovalutazione. Fare clic su uno dei due pulsanti.



[4] Step 4 di 8

. Siete ora alla fase 4 di 8. Scegliete la vostra reazione alle affermazioni presentate per l'area di competenza "Resilienza" (fortemente in disaccordo, in disaccordo, neutrale, d'accordo, fortemente d'accordo). Vi ricordiamo gentilmente che è necessario scegliere la reazione alle affermazioni dell'area di competenza contrassegnata come **[OBBLIGATORIA]**. Potete passare alla fase successiva, cliccando sul pulsante "Successivo".

Step 4 of 8

50%

Resilience (Required)

	Strongly disagree	Disagree	Neutral	Agree	Strongly agree
I am able to bounceback difficulties that come along	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
I demonstrate sufficient lucidity in times of crisis	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
I focus on achieving my goals in whatever circumstances and I can remain motivated even during stressful or critical times	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
I am prepared to make an extra effort to successfully enter in a demanding labour market	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
I am proactive in face of adverse life situations	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
I know when and by whom to seek support from, when needed	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

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[5] Step 5 di 8

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Siete ora alla fase 5 di 8. Scegliete la vostra reazione alle affermazioni presentate per l'area di competenza "Leadership" (fortemente in disaccordo, in disaccordo, neutrale, d'accordo, fortemente d'accordo). Vi ricordiamo gentilmente che è necessario scegliere la reazione alle affermazioni dell'area di competenza contrassegnata come **[OBBLIGATORIA]**. Potete passare alla fase successiva, cliccando sul pulsante "Successivo".

Step 5 of 8

Leadership (Required)

	Strongly disagree	Disagree	Neutral	Agree	Strongly agree
I can easily motivate and inspire other people	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
I support others to carry out tasks for a common goal	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
I am able to take initiative for a difficult decision	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
I am comfortable with leading a team and learning from it	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
I am able to build a collaborative team of individuals working toward the same goal	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

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[6] Step 6 di 8

Siete ora alla fase 6 di 8. Scegliete la vostra reazione alle affermazioni presentate per l'area di competenza "Intelligenza emotiva" (fortemente in disaccordo, in disaccordo, neutrale, d'accordo, fortemente d'accordo). Vi ricordiamo gentilmente che è necessario scegliere la reazione alle affermazioni dell'area di competenza contrassegnata come **[OBBLIGATORIA]**. Potete passare alla fase successiva, cliccando sul pulsante "Successivo".

Step 6 of 8

Emotional Intelligence (Required)

	Strongly disagree	Disagree	Neutral	Agree	Strongly agree
I am able to understand other people's behaviors	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
I can effectively manage my emotions	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
I am open to constructive criticism	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
I process things using self-reflection	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

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[7] Step 7 di 8

Siete ora alla fase 7 di 8. Scegliete la vostra reazione alle affermazioni presentate per l'area di competenza "Pensiero creativo" (fortemente in disaccordo, in disaccordo, neutrale, d'accordo, fortemente d'accordo). Vi ricordiamo gentilmente che è necessario scegliere la reazione alle



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affermazioni dell'area di competenza contrassegnata come **[OBBLIGATORIA]**. Potete passare alla fase successiva, cliccando sul pulsante "Successivo".

Step 7 of 8 57%

Creative Thinking (Required)

	Strongly disagree	Disagree	Neutral	Agree	Strongly agree
I am able to think "outside the box"	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
I can generate new ideas to deal with existing issues	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
I can come up with innovative ideas and solutions	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
I know how to apply lateral thinking to solve a problem	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
I consider myself a person with imagination	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
I can approach a situation from different creative angles	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Previous Next

[8] Step 8 di 8

Siete ora alla fase 8 di 8. Scegliete la vostra reazione alle affermazioni presentate per l'area di competenza "Consapevolezza interculturale" (fortemente in disaccordo, in disaccordo, neutrale, d'accordo, fortemente d'accordo). Vi ricordiamo gentilmente che dovete scegliere la reazione alle affermazioni dell'area di competenza contrassegnata come **[OBBLIGATORIA]**. Potete passare alla fase successiva, cliccando sul pulsante "Invia" (indicato dalla **freccia magenta**).

Step 8 of 8 100%

Intercultural Awareness (Required)

	Strongly disagree	Disagree	Neutral	Agree	Strongly agree
I respect other people's cultures	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
I embrace working with a multicultural teams	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
I am interested in learning about other cultures	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
I believe creating multicultural workplace is important in today's labour market	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
I have an understanding of different local business practices	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
I can adapt HR procedures to local market needs	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
I consider multicultural environments can bring new insights to a problem	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Previous Submit


[9] Presentazione e Risultato del livello di competenze

Dopo aver fatto clic sul pulsante "Invia", avrete completato con successo l'autovalutazione delle vostre competenze sociali e sarete rinviiati/e a una pagina che attesta le conclusioni sulle vostre competenze in base alle vostre scelte in ciascuna area di competenza. Potrete scaricare il vostro rapporto cliccando sul pulsante "scarica il tuo rapporto" (**freccia magenta**).





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You have completed the questionnaire displaying and identifying your own social skills. Do not feel disappointed if you are required to make a comparison with a competent cultural female entrepreneur. Considerations below are based on answers you have given and not on whether if your answers have been chosen.

Your skills in your adaptability to change, you are not entirely sure if you would like to adapt to new conditions and to make changes in your business life.

You are able to effectively communicate with other people, to listen actively to your interlocutors and consequently interpret their body language even though you can understand experience difficulties when it comes to expressing yourself clearly. Sometimes you have to check if others have understood the message you communicate.

You know when and how when to seek the support when needed. You can go through learning hard difficulties that you think, but you seem to be useful ideas to solve other people's problems.

You have an average ability to motivate and to inspire other people, but sometimes you forget to support them. Sometimes you find it difficult to be a team leader. You have a moderate ability to foster collaboration between individuals working toward the same goal.

You are capable of understanding other people and you are good at managing your emotions. You are open to constructive criticism.

You have a predisposition to think "out of the box" and you are willing open to new ideas. Your imagination may be more developed than you think.

You respect for other people's cultures and learning about it is a high level. You believe that meeting in multicultural workplaces is important to being a team leader.

Adaptability
Communication
Resilience
Leadership
Emotional Intelligence
Creative Thinking
Intercultural Awareness

▶ **Completed questionnaire**

Buon divertimento!

Il team di Female Entrepreneur!



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